

Work Program *GUIDELINES*

Thank you for showing an interest in our Work Program. As a student you are eligible to work off a portion of your trip by working here at the church doing miscellaneous, needed tasks. The church will pay for your hours worked as a trip credit.

This program was established in order to give another resource, aside from fundraising and scholarships, to gain money towards camp. Use this to show your parents that you are willing to work off a part of camp.

It's our desire that all students be able to participate in our functions without "financial need" preventing them from attending. The Work Program was created because of generous donations made by families in our community and in our church. Our ministry has set aside funds which students can access through this Work Program. Please read below for specific details.

If you are applying for a Scholarship you must complete the 5 hours of required work. The \$50 you'll earn from the work program will be credited to your balance. You do not have to apply for a scholarship in order to earn money from the work program.

Work Program Details:

- **How much money can a student earn?**
 - \$10 an hour (paid by the church)
 - \$50 (5 hours of work) for trips is the maximum a student can earn.

- **How do students complete the Work Program?**
 - Email your youth pastor to schedule your five hours of work.
 - Have your church sign off on your Work Program form and turn it in
 - Must work during office hours: Tues-Fri 9a-5p

- **How often can students participate in the OVERFLOW Work Program?**
 - Students can participate in this program once for every trip/camp.
 - Students must fill out a new form for each trip/camp

Work Program **COMPLETION FORM**

Please complete the form below. Have your “BOSS” (whoever hired you) for this job complete the portions of the form that are relevant.

To Be Completed By Student:

Trip/Camp Name: _____

Dates of Trip/Camp: _____

STUDENT NAME: _____

Parent Name: _____

Home Phone: () _____

Student Cell Phone: () _____

Parent Email Address: _____

Student Email Address: _____

To Be Completed By Grace Fellowship Church

Number Of Hours Student Worked: _____

Give a brief description of the work the student completed:

In your opinion did the student earn their \$10 an hour & why: _____

Once this form is completed you will be credited the necessary amount for the trip/camp you are raising money for.

It is our desire to be accountable to our Lord and be good stewards of the resources He entrusted to us. We ask you to please sign this form stating that the information you gave above is accurate and that the student wholeheartedly completed their work commitment.

Signature of BOSS: X _____

Date: _____

Printed Name of BOSS: _____

Signature of Student: _____

Time Card

Date	Start Time	End Time	Prep Time	Total